

April 14, 2010

The Mina Town Board met for a regular meeting on the above date with Supervisor Brumagin opening the meeting at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present:

Rebecca Brumagin	Supervisor
Dennis Luce	Councilman
Denis Cooper	Councilman
David Wilcox	Councilman

Absent: Scott Bensink.....Councilman

Attended by: Bill Himelein, Amy Allen, Sherri Schenk

Minutes: Councilman Wilcox moved seconded by Councilman Cooper to accept the minutes of March 10, 2010 as presented. Motion carried unanimously.

APPROVED: Ayes 4 Brumagin, Cooper, Luce, Wilcox
Nays 0

Comments from Those Present: William Himelein stated they will be putting the roof on the bus garage building in May, weather permitting; he stated their concern for the things stored in the middle bay. Supervisor Brumagin stated she has a call into the renter regarding this matter. Amy Allen asked if there was a backup for dog control if the Kochanowski's were unavailable. Supervisor Brumagin will look into this.

Old Business:

- Website – Councilman Luce recommended going with a 2 year renewal to save money. All agreed.
- Sewer District - They are meeting with Senator Young on May 14 at 9:00 AM. Supervisor Brumagin received a packet of information in the mail and will review prior to the meeting.
- Zoning Code – We have not received the filing acceptance letter from the Secretary of State yet. Reviewed changes in maps and discussion held. Notices will be sent prior to the public hearing to property owners in the areas affected. It was agreed to hold the public hearing at the May 2010 Board meeting at 7:00 p.m. The public hearing is for the maps only. The effective date of the zoning law will be the date of filing with the Secretary of State.
- Appointments to Vacant Positions – Supervisor Brumagin stated there are two positions open on the Board of Assessment Review. Supervisor Brumagin moved seconded by Councilman Luce to Appointment Bill Morrill to fill one position on the BAR. Motion carried unanimously.

APPROVED: Ayes 4 Brumagin, Cooper, Luce, Wilcox,
Nays 0

Supervisor Brumagin moved seconded by Councilman Luce to Appointment Erik Johnson to fill one position on the BAR. Motion carried unanimously.

APPROVED: Ayes 4 Brumagin, Cooper, Luce, Wilcox,
Nays 0

Supervisor Brumagin also stated there are three positions open on the Planning Board. If any one has suggestions to fill these vacancies have them fill out an application of interest.

- Disaster Management Plan – Supervisor Brumagin will review and will email to the board members.
- Melanie Eddy will follow up on the Snowmobile trail signs.

Correspondence:

Time Warner Cable – network addition, relocation, dropped or name change information.
Southern Tier West – Appalachian Regional Commission

Time Warner – information regarding 2 channel changes
National Grid
CC Dept of Social Services
Invitation to 90th birthday party for Halcyon Mueller
Chautauqua Lake Management Commission – Road pickup
WebCode
NYS Office of the State Comptroller
Pat Yokom – Assets in Action event
Time Warner – no longer offering MSG+

Reports:

- Highway/Cemetery: Councilman Cooper stated nothing had come back regarding Hazen Road; also Paul has looked into a snow blower for the tractor; We have not been notified of CHIPS money.
- Highway Superintendent: 10 hour days start May 1st. He opened bids on Monday April 12. He bid fuel and stone only this year. He reported talking with Wiggers, Gallups, and Kafferlin regarding the snow blower. Kafferlin gave him an estimate of \$10,000 to \$14,000 for the snow blower.
- Recreation: Councilman Wilcox reported the committee met last weekend. They have ordered the rock-n-cross which should be in before Memorial Day. They are in the process of interviewing for a summer recreation director. There was discussion regarding insurance and a traveling ball league.
- Chamber of Commerce: Sherri Schenk reported for the Chamber. She stated they would be cleaning up I-86 on April 27 at 10:00 am and at 5:45 pm and they are looking for people to help. They are working on a tabloid style handout for member restaurants with menus and hours. They receptacles will be attached to the local restaurants. They are still gathering information regarding decorative street lamps. She had a hand out showing four different style lamp posts. She stated the Chamber favored the “St. Charles single”. Supervisor Brumagin reported on what she had from the meeting which was held with National Grid. She gave Sherri a copy of the same.
- Assessor – Brenda Stebbins report was handed out. Grievance day for Mina is May 25th.
- Town Justice: Supervisor Brumagin stated she had finished the February audit.
- Community Center facility issues: Councilman Luce stated he had someone come into the building to look at the need for a generator. He has not gotten back to Councilman Luce with an estimate but he may have figures by the May meeting. Supervisor Brumagin stated she has looked at updating the sign at the road and is excepting an estimate of cost.
- Town Clerk/Tax Collector: \$651.00 was collected for the month of March 2010. She will pay the following: \$411.17 to the Town Supervisor as the town’s share; \$194.93 was paid to NYS DEC for DECALS sales; \$32.90 to the Chautauqua County Treasurer for dog licenses; and \$12.00 to NYS Ag & Markets for dog licenses. Tax collection has been completed. She has to finish balancing and finishing paying the County.
- Code Enforcement Officer: Melanie Eddy’s report was handed out.
- Supervisor – Supervisor Brumagin reported the pledge collateral had been increased but it may need to be increased more during tax collection time.
- Trash removal – Councilman Wilcox stated he wanted a sign stating dumping was illegal and the information about the fine. He will get together with Paul.

New Business:

- ❖ Supervisor Brumagin stated she will do a citizen commendation for Halcyon Mueller for her 90th birthday party on Sunday April 18, 2010.
- ❖ Workplace violence risk management - Supervisor Brumagin, Councilman Cooper and Joan Himelein will work on this as a committee.
- ❖ Memorial Day – Just a reminder that Memorial Day is coming up and need help coming up with a mode of transportation for the Town Board.

Payment of Monthly Claims/Transfers:

➤ Payment of Monthly Claims/Transfers – The monthly claims were examined and Councilman Luce moved seconded by Councilman Wilcox to pay the monthly claims. Motion carried unanimously.

APPROVED: Ayes 4 Brumagin, Cooper, Luce, Wilcox,
 Nays 0

In the General Fund claim #93 through #130 in the amount of \$14,062.68 and in the Highway Fund, claim #40H through claim #56H in the amount of \$10,232.11.

At 8:50 pm Councilman Supervisor Brumagin moved seconded by Councilman Wilcox to adjourn to Executive Session regarding personnel matters. Motion carried. At 9:00 pm Councilman Luce Councilman Cooper moved seconded by Councilman Wilcox to return to regular session. Motion carried.

Other Business:

Supervisor Brumagin moved seconded by Councilman Cooper to hire John Morris to fill the maintenance position at the same rate he was making. Motion carried unanimously.

APPROVED: Ayes 4 Brumagin, Cooper, Luce, Wilcox,
 Nays 0

As there was no further business to come before the Board, Councilman Cooper moved to adjourn the meeting at 9:05 pm.

Respectfully submitted,

Joan R. Himelein, Town Clerk