

January 13, 2010

The Mina Town Board met for a regular meeting on the above date with Supervisor Brumagin opening the meeting at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present:

Rebecca Brumagin	Supervisor
Dennis Luce	Councilman
Denis Cooper	Councilman
David Wilcox	Councilman
Scott Bensink	Councilman (7:15 pm)

Attended by: Melanie Eddy-CEO; Joe Kelwaski; Amy Allen; Ed Mulkearn.

**Minutes:** Councilman Wilcox moved seconded by Councilman Cooper to accept the minutes of December 5, December 8, December 9, and December 30, 2009 and January 5, 2010. Motion carried.

APPROVED: Ayes 4 Luce, Cooper, Wilcox, Brumagin  
Nays 0

**Comments from Those Present:** Joe Kelwaski inquired as to the status of the proposed zoning law; Amy Allen stated her mail box was knocked off by the snow plow. Superintendent Scarem addressed the same.

**Comments/Concerns from Citizens not present:** Supervisor Brumagin stated Halcyon Mueller had approached her with the fact that she was not in favor of allowing wind towers around the lake.

**Old Business:**

➤ Supervisor Brumagin stated she spoke with Attorney Wright regarding several matters and she is waiting for his response.

➤ Proposed Zoning – Discussion was held. Board members will review and bring to the February meeting, for discussion and review, any changes they may find.

➤ Bus Garage Lease – Councilman Bensink recommended and moved seconded by Councilman Luce to enter into a 6 year lease with The Insulation Guys LLC to rent one (1) bay with deferred rent of \$150 a month to replace roof per the proposal by the end of June 2010 and pay the full amount of electric and plowing. Motion carried.

APPROVED: Ayes 5 Luce, Cooper, Bensink, Wilcox, Brumagin  
Nays 0

They will be putting in a regular heating unit and building a wall, they will also plow their parking area per the insulation quote. They stated there is a water leak in their bay; the roof will be replaced by the end of June 2010.

➤ Ban on Controlled burns – As there is no burning allowed, this should not be an issue. Per Fire Chief Hoitink, the Fire Department is not permitted to burn unless they have a permit from the DEC. Supervisor Brumagin will run this by the attorney.

➤ FLVFD Tennis Court Lease – The Fire Department and the Town have agreed to enter into another lease agreement. This lease will be for five (5) years and run from April to April at \$100 per year. Also, the Disaster Management plan should be reviewed. The persons to serve on this committee will be Supervisor Brumagin, Councilman Luce, Fire Chiefs Hoitink, Ray Keith, and Marylou Keith, along with other members of the Fire Department. Also, Chief Hoitink asked how often the fire contract was negotiated. He was advised it was taken into consideration at Town Budget time.

**Reports:**

- Highway Superintendent: He informed the Board he ran into a car which was covered with snow when he was plowing; there was minimum damage and he is waiting for the bill; also, a car ran into a snowplow; there was no damage done to the truck. He also reported we have received 127” of snow.
- Chamber of Commerce: Councilman Luce reported the fun map has been finalized; also, any local non profit organization can be put on their website.
- Town Justice: Supervisor Brumagin reported she met with Justice Kinney and Court Clerk Sharon Utegg. She audited some individual cases and figures. Ms. Utegg is assembling some other items for Supervisor Brumagin.
- FLWF: Ed Mulkearn reported they are having their first meeting of 2010 on Sunday January 10.
- Sewer District Committee: Ed Mulkearn reported Catherine Young would like to help them with a DEC grant.
- Town Clerk/Tax Collector: 289.00 was collected for the month of December 2009. She will pay the following: \$202.60 to the Town Supervisor as the town’s share; \$39.68 was paid to NYS DEC for DECALS sales; \$31.72 to the Chautauqua County Treasurer for dog licenses; and \$15.00 to NYS Ag & Markets for dog licenses. Tax bills have been mailed out and tax payments are beginning to come in.
- Code Enforcement Officer: Melanie Eddy reported no December permits. \$209,655 annual costs in permits with 49 permits for the 2009 year. She stated she gives the assessor permits every 3 months. The board inquired as to the following: Contractor signs–2 weeks after project done; shed on dock-she is working on that; shed next to a house on Woodland Shores-will address this week; Rustic Ridge sign on Rt. 430-she has a letter composed to be mailed. She addressed the following in the manner in which she handles it in other towns and recommends for Mina: building permit fees–1 year permit with a renewal fee to be one-half of the original fee; no additional fee for review of plans; dock–minimum \$50; pools–minimum \$30; outdoor furnace \$0; fine for construction prior to obtaining permit \$50; handicapped ramp–no charge. Zoning fee–apply for area variance or special use permit–the town board can set this fee. Also, she needs a new computer as the one she has isn’t big enough to handle the needs of the code enforcement office.
- Supervisor – Supervisor Brumagin handed out financial statements.
- Trash Removal – 10 bags of trash were left at the highway barn. Councilman Wilcox went through the bags and restitution was made for some bags.

**Payment of Monthly Claims/Transfers:**

- Payment of Monthly Claims/Transfers – The monthly claims were examined and Councilman Bensink moved seconded by Councilman Cooper to pay the monthly claims. Motion carried unanimously.

APPROVED: Ayes 5           Luce, Cooper, Wilcox, Bensink, Brumagin  
                  Nays 0

In the General Fund claim #1through #27 in the amount of \$38,519.23 and in the Highway Fund, claim #1H through claim #8H in the amount of \$6,670.09.

As there was no further business to come before the Board, Supervisor Brumagin adjourned the meeting at 10:20 pm.

Respectfully submitted,

Joan R. Himelein, Town Clerk