

September 13, 2011

The Mina Town Board met for a regular meeting on the above date with Supervisor Brumagin opening the meeting at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present:

Rebecca Brumagin.....	Supervisor
Dennis Luce	Councilman
David Wilcox	Councilman
Scott Bensink.....	Councilman
Denis Cooper.....	Councilman

Attended by: Paul Scarem-Supt of Highway, Melanie Eddy-Code Enforcement Officer, Sherri Schenk, Judy Noble

Minutes: Councilman Bensink moved seconded by Councilman Cooper to accept the minutes of August 10, 2011. Motion carried unanimously

APPROVED: Ayes 5 Brumagin, Luce, Cooper, Bensink, Wilcox
Nays 0

Comments from Those Present: None

Comments from Those not Present: none

At 7:09 pm Supervisor Brumagin moved seconded by Councilman Wilcox to adjourn to Executive Session regarding personnel matters. Motion carried unanimously. At 7:27 pm Councilman Bensink moved seconded by Councilman Wilcox to return to regular session. Motion carried unanimously.

Old Business:

- ❖ Founders Day – Supervisor Brumagin reminded the Councilmen of the program which will be held on Thursday September 15th at 7:00 p.m. in the Community Building. She showed the flags which will be presented to the owners of property in Lot 52.
- ❖ Town Clerk audit – Supervisor Brumagin has been looking for forms.
- ❖ Use of Fund Balances – Supervisor Brumagin will discuss with Wright Wright & Hampton
- ❖ Budget Calendar – Work session on October 26 and Public Hearing on November 9 at the regular board meeting.

Correspondence:

Findley Lake & Mina Historical Society
Time Warner Cable
Rory Whelan
NYS Department of Transportation – Annual Meeting
Time Warner Cable
RMSCO Inc. Bowers & Company CPAs
Robert Niver, CCS
Southern Tier West – Annual Fall Conference
Wireless Express
David Brunner

Reports:

➤ Highway – Paul Scarem stated he wants to pave School Street and Pleasant Street – possibly tomorrow. He also stated the electric box at the tennis court needs to be remounted and the timer needs to be taken care of. He stated Camp Findley has 2 generators and Supervisor Brumagin stated she will contact them regarding the same.

- Highway/Cemetery – cemetery/dump property: Wright Wright & Hampton stated each parcel of property should be appraised and stand on their own. An appraisal cost is approximately \$450.00 for each parcel. Councilman Cooper stated we should make sure the dump property has been cleared for sale. Councilmen Cooper and Bensink have looked at the Highway Budget and there is not any real change. Discussion was held regarding a Highway Superintendent Deputy and a contingency plan. Denis Cooper will discuss with Paul Scarem.
- Recreation Committee - Councilman Wilcox reported \$834.70 more than was needed to pay for the playground was collected and this money will be put into a fund for repairs etc. Councilman Wilcox reported over 70 attended the summer program. The recreation committee wants to release a bonus to the Summer Recreation Director. Discussion was held regarding this.
- FLACC–Sherri Schenk reported the St. Bernard parade was well attended and many local dogs were in attendance; “Christmas Through The Village” will be November 5th and 6th.
- Town Justice – Supervisor Brumagin reminded the Board of the 50th anniversary celebration for Craig Kinney on October 9, 2011 at 2:00 pm. She also will be submitting a justice grant for security equipment.
- Community Center facility issues – Supervisor Brumagin reported Dan Norcross and she did a walk around the building today. He pointed out a few things which could be done and he is willing to do them. Councilman Cooper stated he called Vidal Electric to look at the outside lights.
- Town Clerk/Tax Collector - The Town Clerk’s report was handed out to the Town Board. She reported having collected \$16,769.00 in fees and sales for the month of August, 2011 of which she has paid \$1,059.54 to the Supervisor; \$27.00 to Ag and Markets for dogs, \$45.00 to NYS Health Department for marriage licenses and \$15,637.46 to NYS DEC for sporting license sales.
- Assessor – Report was handed out.
- Code Enforcement Officer - Melanie Eddy’s report was handed out. 4 permits were issued for the month of August and she attended mandatory training in Cheektowaga.
- Supervisor - Supervisor Brumagin handed out financial statements. She reported the Ebenezer Skellie marker will be shipped in approximately 3 weeks.

New Business:

- Founders Day Lot 52 Flags - Supervisor Brumagin asked the Board to help pay for the flags to be given to the Lot 52 property owners. Discussion held. Councilman Wilcox moved seconded by Councilman Cooper to pay half the bill which is to come out of the Celebrations line. Motion carried.

APPROVED: Ayes 5 Brumagin, Luce, Cooper, Bensink, Wilcox
 Nays 0

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined and Councilman Bensink moved seconded by Councilman Cooper to pay the monthly claims. Motion carried.

APPROVED: Ayes 5 Brumagin, Luce, Cooper, Bensink, Wilcox
 Nays 0

In the General Fund claim #294 through #329 in the amount of \$11,174.33 and in the Highway Fund, claim #117H through claim #133H in the amount of \$43,453.99.

Other Business:

As there was no further business to come before the Board, motion was made at 8:33 pm by Councilman Cooper to adjourn the meeting.

Respectfully submitted,

Joan R. Himelein, Town Clerk