

December 14, 2011

The Mina Town Board met for a regular meeting on the above date with Supervisor Brumagin opening the meeting at 7:05 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present:

Rebecca Brumagin..... Supervisor
Scott Bensink..... Councilman (7:08pm)
Denis Cooper..... Councilman
David Wilcox Councilman

Absent: Dennis Luce Councilman

Attended by: Sherry Millspaw, Adam Millspaw, Joseph Millspaw; Mark Boozel

Minutes: Councilman Cooper moved seconded by Councilman Wilcox to accept the minutes of November 9, 2011. Motion carried unanimously

APPROVED: Ayes 3 Brumagin, Cooper, Wilcox
Nays 0

Comments from Those Present: Mark Boozel stated he is building an Agriculture barn and when he applied for a building permit he felt he was over charged. He feels this is out of line with other towns. Supervisor Brumagin will look into the fee schedule and the board will look at this at either the December 30 meeting or the regular meeting in January, 2012.

Councilman Cooper also commented on the traffic congestion at the Harvest Festival when the vendors were breaking down.

Comments from Those not Present: None

Old Business:

- Zoning Maps update–Supervisor Brumagin has not had an opportunity to take them to the County.
- Loitering/Curfew–After discussion was held it was decided to remove this item from the agenda.
- Security System–We are waiting to hear if we are awarded the JCAP grant.
- Computer Use Policy – Councilman Bensink will research.
- Credit/purchase care policy–Councilman Bensink will research.
- Annual Disclosure statements–Supervisor Brumagin will look into this further.
- Health Insurance Employee Premiums/Medicare Supplement–Discussion was held.

Correspondence:

J.C. Smith
Ambit Energy
Geoffrey Gloak regarding ORPTS
Time Warner
NYS Ag & Markets
NYS Ag & Markets – Shelter inspection report
NYS Ag & Markets – Dog Control Inspection report

Reports:

- Highway/Cemetery–Councilman Cooper stated he will follow up with the DEC regarding information on the old land fill property.
- Highway Superintendent – Paul would like the pre-school van moved into the pavilion during the winter. Councilman Cooper will discuss this with Paul.
- Zoning - Supervisor Brumagin spoke with Edward Wright, Esq. regarding zoning board vote. He stated that a majority of the members of the board were needed in order to make a decision.

- Town Justice – Supervisor Brumagin contacted several contractors regarding the requested work in the Courtroom. She has contacted Kraig Sweeney to proceed with the work.
- Community Center issues – Supervisor Brumagin stated she feels the gym floor is the next issue to be addressed at the Community Building.
- Town Clerk/Tax Collector - The Town Clerk’s report was handed out to the Town Board. She reported having collected \$7,552.00 in fees and sales for the month of November, 2011 of which she has paid \$2,022.56 to the Supervisor; \$41.00 to Ag and Markets for dogs, \$22.50 to NYS Health Department for marriage licenses and \$5,465.94 to NYS DEC for sporting license sales.
- Code Enforcement Officer - Melanie Eddy’s report was handed out. 3 permits were issued for the month of November.
- Supervisor - Supervisor Brumagin handed out financial statements. She stated the Town should continue looking at our banking relationships as well as investments.

New Business:

- Supervisor Brumagin also reminded the Board of the year end meeting on December 30th at 8:30 a.m. and the organizational meeting on Wednesday January 11, 2012 at 7:00 P.M.
- Supervisor Brumagin reminded Councilmen Bensink he needed to keep track of his work and hours for a required 3 month period.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined and Councilman Bensink moved seconded by Councilman Wilcox to pay the monthly claims. Motion carried unanimously.

APPROVED: Ayes 4 Brumagin, Cooper, Bensink, Wilcox
Nays 0

In the General Fund claim #399 through #434 and in the Highway Fund, claim #164H through claim #H181.

Other Business:

As there was no further business to come before the Board, motion was made by Councilman Wilcox to adjourn the meeting at 7:46 pm.

Respectfully submitted,

Joan R. Himelein, Town Clerk